

**GOLF COURSE MANAGEMENT INTERNSHIP
OKLAHOMA STATE UNIVERSITY**

SUGGESTED TASK CHECKLIST

The following checklist contains suggested tasks that would benefit students during their golf course internship. The student will check off tasks as they are completed. The student and cooperater will sign the checklist form at the completion of the internship. The intern will submit this form with his/her final written report.

Check

Mowing

- Proper and safe use
- Direction
- Frequency
- Trouble-shooting mower problems (e.g., cut, engine)
 - Walk behind greens
 - Triplex greens/tee
 - Fairway
 - Rough
 - Other _____
 - Other _____

Irrigation

- Water source and type
- System components and operation
 - Pump
 - Controller
 - Heads/valves/pipe/fittings
 - Computer/weather station
- Problem diagnosis and repair
 - Pump
 - Controller
 - Heads/valves/pipe/fittings
- Frequency and amount
 - Greens
 - Tees
 - Fairways
 - Rough
- Hot spot diagnosis
 - Syringing

Fertilization

- _____ ▪ Soiling testing
- _____ ▪ Fertilizer type
- _____ ▪ Frequency
- _____ ▪ Amount
- _____ ▪ Calibration
 - _____ ▫ Drop
 - _____ ▫ Rotary
 - _____ ▫ Liquid
- _____ ▪ Proper application
 - _____ ▫ Greens
 - _____ ▫ Tees
 - _____ ▫ Fairways
 - _____ ▫ Rough

Turfgrass Establishment/Renovation

- _____ ▪ Site preparation
 - _____ ▫ Sod cutting/laying
 - _____ ▫ Seeding
 - _____ ▫ Sprigging/Stolonizing
 - _____ ▫ Plugging

Pesticides

- _____ ▪ Pest/host recognition
- _____ ▪ Pesticide handling, safety, personal protective equipment
- _____ ▪ Record keeping
- _____ ▪ Storage/disposal
- _____ ▪ Spill containment/cleanup
- _____ ▪ Formulations
- _____ ▪ Calibration
 - _____ ▫ Backpack Sprayer
 - _____ ▫ Ground Sprayer
 - _____ ▫ Spreader
 - _____ ▫ Other _____
 - _____ ▫ Other _____
- _____ ▪ Proper application
 - _____ ▫ Greens
 - _____ ▫ Tees
 - _____ ▫ Fairways
 - _____ ▫ Rough
 - _____ ▫ Trees
 - _____ ▫ Other _____

Bunkers

- _____ ▪ Hand raking
- _____ ▪ Power raking
- _____ ▪ Edging
- _____ ▪ Sand properties/renovation/drainage

Course Set-up

- _____ ▪ Pin placement
- _____ ▪ Cup cutting
- _____ ▪ Ball mark repair
- _____ ▪ Tee marker placement
- _____ ▪ Ball washer maintenance/trash pick-up
- _____ ▪ Cart routing

Other Cultural Practices

- _____ ▪ Aerification
- _____ ▪ Verticutting
- _____ ▪ Spiking
- _____ ▪ Topdressing
- _____ ▪ Rolling
- _____ ▪ Brushing
- _____ ▪ Other _____
- _____ ▪ Other _____

Mechanics

- _____ ▪ Reel sharpening/backlapping
- _____ ▪ Bedknife/blade sharpening
- _____ ▪ Mowing height adjustment
- _____ ▪ Equipment trouble-shooting

Management

- _____ ▪ Superintendent for a day
- _____ ▪ Attend a Greens Committee meeting
- _____ ▪ Supervise a crew of employees on golf course project
- _____ ▪ Record keeping
- _____ ▪ Payroll
- _____ ▪ Budget
- _____ ▪ Visit with golf professional
- _____ ▪ Visit with club manager
- _____ ▪ Read the USGA Rules of Golf
- _____ ▪ Understand how the golf course is set-up according to the rules of golf (e.g., hazard markers, ground under repair, etc.).

